



**DETERMINATION OF COMPLETENESS  
FOR SHERLOCK STORAGE (FILE № SPR17-001 & CUP17-001)**

March 22, 2017

David Beal  
Sherlock Investments, LLC  
700 Hwy. 308  
Poulsbo, WA 98370

Dear Mr. Beal,

The City of Duvall's Planning Department received an application for Site Plan Review and for Conditional Use Permit approval from you on March 3, 2017 for a proposed self-storage facility at 14441 Main Street NE, Duvall, WA 98019 (TPN 2426069058). In accordance with RCW 36.70.B.070, this letter serves as formal notice that Planning staff has reviewed your applications and determined them to be complete as of the date of this letter.

This determination of completeness has been made because staff has determined that the applications are sufficient for continued processing even though additional information may be required or project modifications may be undertaken subsequently. The city's determination of completeness does not preclude the City from requesting additional information or studies either at the time of the determination or at a later time, if new information is required or where there are significant changes in the proposed action.

Your applications will be processed concurrently as a Type III project permit in accordance with Duvall Municipal Code Chapter (DMC) 14.08 (Permit Processing). Under DMC 14.08.020.G, a final decision on your application will be issued within 120 days of the date of this letter. Please note, for purposes of calculating the number of days under review, certain periods of time are excluded from calculation (see DMC 14.08.020.G.4). City staff will now begin processing your application thoroughly. The City anticipates providing you with first round review comments from staff by March 31, 2017.

Additionally, within 14 days of the date of this letter, staff will provide a formal Notice of Application to surrounding property owners within 500 feet of the project site and other government agencies. This Notice of Application includes a 14-day public comment period after which time staff will forward all comments to you for your consideration.

We look forward to helping you through the permitting process. Please call or email with any questions.

Sincerely,

Troy Davis, Senior Planner  
City of Duvall Planning Department